

1. TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (SL) <sup>(1)</sup>

**Spričevalo o poklicni maturi po izobraževalnem programu:**

**LOGISTIČNI TEHNIK**

(ID: 819693)

<sup>(1)</sup> In native language.

2. TRANSLATED TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (EN) <sup>(1)</sup>

**School-leaving certificate:**

**LOGISTICS TECHNICIAN**

<sup>(1)</sup> This translation has no legal status.

3. ACQUIRED KNOWLEDGE, SKILLS AND PROFESSIONAL COMPETENCES

The holder of the certificate is qualified to:

- independently plan and organize freight transport in all transport sectors;
- direct freight flows in accordance with prescribed regulatory requirements related to freight (customs goods, goods in free circulation, hazardous goods which need to be stored in line with a special scheme etc.);
- pack, store, serve as an agent, electronically tag and declare goods in logistic and sales centres;
- be familiar with and take into consideration internal and international legal sources for the handling of goods in traffic, transport and logistics;
- have a good grasp of insurance procedures in individual traffic subsystems and take out transport insurance;
- use preventive and defensive transport behaviour principles and provide for safety in all traffic subsystems and logistic processes;
- plan traffic flows and traffic signalization;
- use and complete transport documentation, keep logistics documentation, elaborate, read and understand technical documentation;
- show a positive attitude towards measures aimed at pollution reduction, environment protection and rational use of energy and materials;
- cooperate in a group, communicate orally and in writing with co-workers and experts in one's mother tongue and in at least two foreign languages;
- use contemporary IT and user programmes in the professional field (word processor and charts, e-mail, logistics process management, warehouse management IT systems, traffic planning and management ...);
- understand the role of entrepreneurship, manage costs and calculations;
- organize specific transport (hazardous substances, perishable goods, emergency freight).

Optional:

- have a good grasp of the activity, legal sources and carry out or cooperate in forwarding, customs, inspection and complaints procedures in an international logistics chain.
- independently plan and organize passenger transport.
- optimally select, employ, maintain and engage in a preventive check-up of manual, automated and robotic manipulative and transport means in accordance with manufacturers' instructions.
- plan, maintain, remedy errors, carry out simple programming and set parameters for the operation of automated systems in logistics processes.

In addition, the holder of the certificate also upgraded his/her key professional skills and competences with key general knowledge and skills in line with national standards.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO HOLDER OF THE CERTIFICATE

The holder of the certificate can find employment at state and private companies involved in transport, forwarding, customs, warehousing, planning of traffic and logistics flows in production facilities occupying different posts.

<sup>(\*)</sup> Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers. More information available at: <http://europass.cedefop.eu.int> © European Communities 2002

5. OFFICIAL BASIS OF THE CERTIFICATE	
<p><b>Name and status of the body awarding the certificate</b></p> <p>The institution is accredited with the Ministry of Education, Science and Sport.</p>	<p><b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b></p> <p>Ministry of Education, Science and Sport Masarykova 16 SI-1000 Ljubljana www.mizs.gov.si</p>
<p><b>Level of the certificate (national or international)</b></p> <p>Upper Secondary Technical Education Slovenian Qualification Framework: SOK 5 European Qualification Framework: EQF 4 ISCED 2011: 354</p>	<p><b>Grading scale</b></p> <p>5 – excellent 4 – very good 3 – good 2 – sufficient</p>
<p><b>Access to next level of education/training</b></p> <p>Education programme completed with the Vocational Matura exam enables enrolment to higher vocational and professional study programmes. Passing an additional General Matura exam is required to enrol to one of the university study programmes, which allow this possibility.</p>	<p><b>International agreements</b></p> <p>The Republic of Slovenia has concluded agreements on the recognition of education with individual countries. The relevant information is available at ENIC/NARIC - the National Academic Recognition Information Centre.</p>
<p><b>Legal basis</b></p> <p>Organisation and Financing of Education Act Vocational and Technical Education Act</p>	
6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
Time of the education	2 years
Number of credits <sup>1</sup>	120 credits
General education	61 credits
Professional education	38 credits
Practical education at the employer	3 credits
Extracurricular activities	4 credits
Open curriculum <sup>2</sup>	10 credits
Vocational matura	4 credits
<p><b>Entry requirements</b></p> <p>The programme can be attended by anyone who has completed the programme of secondary vocational education and or has completed equivalent education in line with previous regulations.</p>	
<p><b>Additional information</b></p> <ul style="list-style-type: none"> <li>– Ministry of Education, Science and Sport (<a href="http://www.mizs.gov.si">www.mizs.gov.si</a>): Education programme and description of education and schooling in Slovenia</li> <li>– National Reference Point for Vocational Qualifications - NRP (<a href="http://www.nrpslo.org">www.nrpslo.org</a>)</li> <li>– National Europass Centre (<a href="http://www.europass.si">www.europass.si</a>)</li> </ul>	

<sup>1</sup> One credit equals 25 hours of candidate's work.

<sup>2</sup> Goals of the open curriculum are defined by schools in cooperation with companies on a local/regional level.

## 7. A DETAILED DESCRIPTION OF EDUCATION

### GENERAL EDUCATION:

1. Slovene (13 credits)
2. Mathematics (10 credits)
3. Foreign language 1 (13 credits)
4. Foreign language 2 (4 credits)
5. Art (2 credits)
6. History (2 credits)
7. Geography (2 credits)
8. Sociology or psychology (2 credits)
9. Physics (4 credits)
10. Chemistry (2 credits)
11. Physical education (7 credits)

### PROFESSIONAL EDUCATION:

#### Mandatory Modules (32 credits)

1. Technology of goods flows (4 credits)
2. Technology of communication (4 credits)
3. Entrepreneurship and economic operations (3 credits)
4. Means of transport (7 credits)
5. Logistics of freight flows (14 credits)

#### Optional Modules (6 credits)

6. International goods exchange (6 credits)
7. Passenger flow logistics (3 credits)
8. Means of mechanisation (3 credits)
9. Automation and robotisation (3 credits)

### OPEN CURRICULUM (10 credits):

The open curriculum is determined by the school in cooperation with companies on the local level.

### PRACTICAL EDUCATION:

1. Practical training in school
2. Practical training through work placement at the employer

### EXTRACURRICULAR ACTIVITIES (4 credits):

Extracurricular activities involve compulsory activities, programme-related content and electives.

### VOCATIONAL MATURA:

#### Mandatory part:

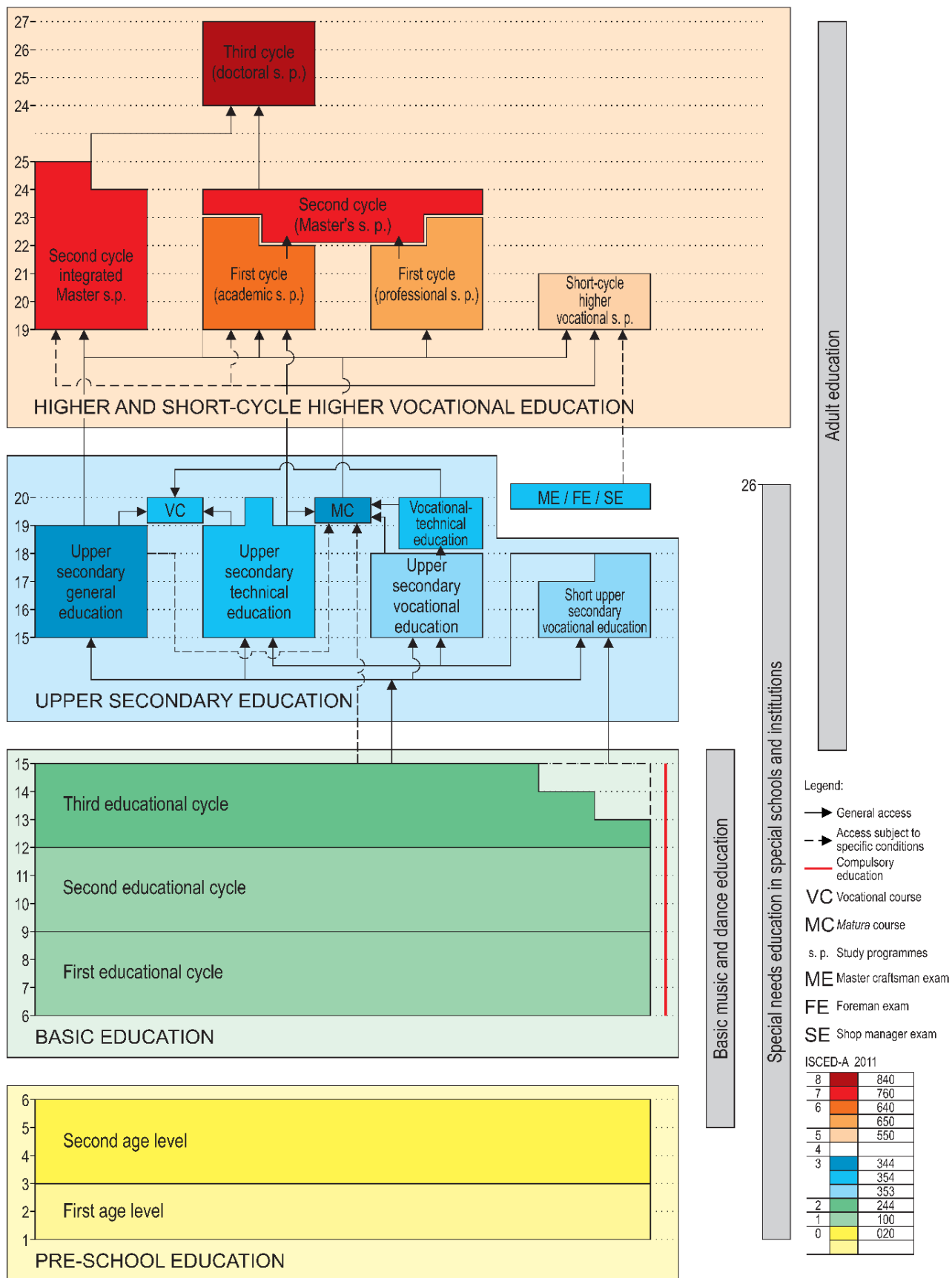
- written and oral exam of Slovenian language,
- written and oral exam in Logistics.

#### Optional part:

- written and oral exam in a Foreign language or Mathematics,
- presenting and defending a project or service (4 credits):

### OTHER NOTES:

# STRUCTURE OF THE EDUCATION SYSTEM IN THE REPUBLIC OF SLOVENIA



From school/academic year 2016/2017